

GENERAL TERMS AND CONDITIONS

as of August 2025

DEFINITIONS

The WCRI Society and the WCRIF are the official hosts of the Conference and hereafter referred to as “Organizers”.

The Organizers have contracted Venue West Conference Services, responsible for registration and conference management services, and hereafter referred to as “Conference Secretariat.”

The General Terms and Conditions are valid for each attendee registered for the 9th World Conference of Research Integrity (WCRI) taking place May 3-6, 2026 (hereafter referred to as “Conference”). Any person is considered an attendee.

CONFERENCE REGISTRATION

Registration Deadlines

- Early Bird Registration ends February 3, 2026 – 11:59 PM Pacific Time
- Regular Registration ends April 3, 2026 – 11:59 PM Pacific Time
- Late / Onsite Registration starts April 4, 2026 – 12:00 AM Pacific Time

Registration Fees and Inclusions

All registration fees are in Canadian Dollars. The full delegate registration package includes

- Admission to all conference sessions
- Admission to the exhibition and poster area
- Conference materials
- Coffee breaks and lunches
- Welcome reception

Delegates may choose to purchase a registration package that includes the conference dinner.

Add-on Tickets

- Pre-conference workshops on May 3, 2026.
- Guest tickets for the welcome reception and conference dinner.

Tickets are limited and subject to availability.

Only fully completed registration forms will be accepted. The registration fee is based on the date of receipt of the completed online registration as well as full payment per the deadlines mentioned above. The online registration can be completed by clicking the button “Complete my registration” at the end of the form. Should a deadline be missed, the next applicable fee will be charged automatically. Registrations are not confirmed until payment is received in full.

If the maximum attendee capacity is reached, the Organizers reserve the right to refuse any registration or close the registration site early.

ELIGIBILITY

To be eligible to register for the Conference, attendees must be at least 18 years old.

Registration under the student or resident in training fee requires uploading proof of student or resident-in-training status upon registration. The conference organizers reserve the right to charge the full participant fee if proof of status is invalid or incomplete.

Registration under the LMIC (low- and middle-income countries) fees requires proof of nationality and/or resident status.

LANGUAGE

The official Conference language is English.

PHOTOGRAPHY AND IMAGE CAPTURE

Please be advised that photographs or recorded video will be taken at the conference for use on the conference or WCRIF website and in the media, as well as future WCRIF conference marketing materials and other publications. By attending the conference, you acknowledge that your photo may be taken and used by conference officials.

NAME BADGES

Name badges are required to be worn for access to sessions and functions. If a name badge is lost, a CAD 35 administrative fee will apply to a badge reprint.

METHODS OF PAYMENT

All registration fees must be paid by credit card, bank transfer, or e-transfer (Canadian bank accounts only). Any bank charges incurred (including credit card chargebacks for challenged registrations) must be paid by the sender and not the Organizers or the Conference Secretariat.

A credit card is the preferred payment method and results in an instant confirmation of attendance. All transactions will appear on the credit card statement as a payment to Venue West Conference Services. Attendees who wish to pay by bank or e-transfer will receive an invoice by email. Invoices are payable within 21 days after receipt, or before the first day of the conference if the registration date is less than 21 days prior to the start of the conference.

Registration Confirmation / Payment Receipt

Registrations are confirmed by email when payment is received in full. An invoice will be provided for pending registrations.

ACCOMMODATION

The room type booked during the registration process is not guaranteed. Any changes to your booking need to be emailed to wcri2026-registration@venuewest.com. A hotel booking confirmation email will be sent about 2 weeks prior to the conference dates with hotel details and confirmation number. If you didn't book accommodations, you can log back in and book accommodations up to March 31, 2026. If the room block sells out before the cut-off date, the preferred conference rate cannot be guaranteed.

CANCELLATION POLICIES

Registration Cancellations

Cancellations are permitted until **January 31, 2026***. Registrants will receive a full refund, less a CA \$100 administrative fee. Cancellations received between February 1 and April 2, 2026, will receive a 50% refund. Registrations cancelled on or after April 3, 2026, are non-refundable.

Cancellations must be submitted via email to the Conference Secretariat no later than the above date by emailing wcri2026-registration@venuewest.com. If payment was previously made by bank or e-transfer, the notification must include all the relevant information regarding the bank account to which a possible refund may be remitted. Registrants wishing to cancel after January 31, 2026, will not be eligible for a refund; however, transfer of the registration to another delegate is acceptable.

*Delegates who applied for an entry visa before January 3, 2026 and whose visa application is rejected or not processed in time, will receive a full refund of the conference fee, less a CA \$100 administrative fee if cancelled before April 1, 2026. Refunds do not include reimbursements for any cancellation fees incurred for travel and other arrangements. After April 1, 2026, the conference cannot provide a refund for visa entry denials. Copies of the application paperwork and visa entry denial letter must be provided to the Conference Secretariat by emailing wcri2026-registration@venuewest.com.

Registration Transfer

An administration fee of CAD 35 will be charged for every name change to an existing Conference registration. Attendees wishing to transfer their registration to another person must contact the Conference Secretariat by email at wcri2026-registration@venuewest.com and provide contact details for the replacement, including their registration ID that can be found on the confirmation email. Substitutions are accepted until May 1, 2026.

Cancellation of the Conference

If the Conference cannot be held or is postponed due to events beyond the control of the Organizers (force majeure), the Organizers cannot be held liable by registrants for any costs or losses incurred. In the event the cancellation does not qualify as 'force majeure', the only liability of the conference organizers is to refund 100% of the fees paid. Participants are advised to arrange adequate travel, liability and health insurance.

DATA PROTECTION

The Conference Secretariat is committed to protecting the privacy of all personal data you provide for this event. For more details, see the WCRIF Privacy Statement and the Venue West Privacy Notice, as well as the data consent form to be acknowledged upon registration.

CODE OF CONDUCT

The Conference is committed to providing a professional, friendly, safe, and welcoming environment for all participants at this meeting, regardless of gender, sexual orientation, disability, race, ethnicity, religion, national origin, or other protected class. We expect all attendees and speakers to help ensure a safe and positive experience for everyone. Unacceptable behaviour will not be tolerated during any part of a meeting or event.

Unacceptable behaviour includes but is not limited to:

- Intimidating, harassing, abusive, discriminatory, derogatory, or demeaning speech or actions.
- Harmful or prejudicial verbal or written comments related to gender, sexual orientation, race, religion, disability, or other personal characteristics, including those protected by law.
- Inappropriate disruption of sessions or functions.

Report harassment to our staff by emailing wcri2026@venuewest.com.

Consequences of misconduct may include:

- Immediate removal from the event without warning.
- Restrictions from future events